

# Application for Course Credit Transfer Form – Agriculture



F-1.5.36

**Instructions:**

- Identify (by ticking) the unit of competency you wish to apply for course credit.
- Submit your application form with original/certified supporting documents to Marketing/Admissions/Student Services (where relevant).
- This completed form is forwarded to the relevant Course Coordinator who will contact you to discuss your application if needed.
- There are no fees for Credit Transfer application.

**Glossary:**

- **Credit Transfer (CT)** - The granting of status or credit by an institution or training organisation to students for modules (subjects) or units of competency completed at the same or another institution or training organisation.

## Section 1. Student to Complete

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Email: \_\_\_\_\_

### For current student only

Student Number: \_\_\_\_\_ \*College: \_\_\_\_\_

Course Enrolled: \_\_\_\_\_

**Note:** Please identify (by ticking) the unit of competency you wish to apply for course credit.

### Diploma of Agriculture (AHC50122)

Unit Code	Unit Title	Tick	CC Use Only
AHCWHS503	Manage workplace health and safety processes		
AHCWRK520	Develop workplace policy and procedures for environment and sustainability		
AHCAGB518	Develop climate risk management strategies		
AHCSOL505	Monitor and manage soils for production		
AHCBAC513	Apply plant biology to agronomic practices		
AHCBUS517	Monitor and review business performance		
AHCSOL406	Sample soils and interpret results		
AHCBUS518	Prepare and monitor budgets and financial reports		

#### Crop Stream

AHCBAC509	Plan and manage long-term weed, pest and disease control in crops		
AHCBAC512	Develop production plans for crops or pastures		

#### Livestock Stream

AHCLSK513	Develop livestock health and welfare strategies		
AHCLSK510	Develop production plans for livestock		

### Advanced Diploma of Agribusiness Management (AHC60319)

Unit Code	Unit Title	Tick	CC Use Only
AHCBUS610	Manage agribusiness risk		
AHCAGB512	Plan and manage infrastructure		
AHCAGB608	Manage financial resources		
AHCAGB610	Manage the production system		
BSBLDR602	Provide leadership across the organisation		
AHCBUS613	Manage human resources		
AHCAGB611	Analyse business performance		
AHCAGB518*	Develop climate risk management strategies (This unit is delivered in the AHC50122 Diploma of Agriculture)		

**Supporting Evidence:** Certificate    Transcript    Others: \_\_\_\_\_

**Student Declaration:**

- I wish to apply for Course Credit in the above-mentioned course or unit/s and certify that the information supplied by me including any original/certified supporting documents is, to the best of my knowledge, true and accurate.
- I understand that once course credit has been granted, the duration of my course may be shortened, hence a new electronic Confirmation of Enrolment (eCoE) will be issued.
- I will be responsible for advising the Department of Home Affairs of any new changes to my course duration.
- I understand and agree to follow a different course plan as an outcome of Course Credit grant for the above-mentioned course or unit/s.

Signature of Student: \_\_\_\_\_

Date: \_\_\_\_\_

**Official Use Only**

**Section 2. Course Coordinator to Complete**

**GRANTED**

Number of subjects granted: \_\_\_\_\_ Based on evidence provided by: \_\_\_\_\_

Duration of course affected: \_\_\_\_\_ Proposed new end date: \_\_\_\_\_

Direct entry granted: \_\_\_\_\_

<p><b>Notes:</b></p>          <p><b>Action Plan:</b></p>
--

**REFUSED**

Number of subjects refused: \_\_\_\_\_

Reason for refusal:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Assessed and Approved by Course Coordinator**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Section 3. Student Services to Complete**

3.1 Student has been contacted, informed of and acknowledged the following information.

- The outcome of course credit application (Granted/Refused).
- If granted
  - The duration of their course may be shortened, hence a new eCOE will be issued and they will be responsible to advise the Department of Home Affairs of any new changes to their course duration.
- If refused
  - According to National Code Standard 10, they reserve the right to access the College's complaints and appeals processes within 20 days from receiving this decision to have their grievances heard and addressed.

3.2 To be completed (**Only if Course Credit is granted**)

- New eCOE created

Yes

N/A

- Updated student enrolment in Paradigm by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_