

**ACADEMIES AUSTRALASIA INSTITUTE  
 AUSTRALIAN COLLEGE OF TECHNOLOGY  
 CLARENDON BUSINESS COLLEGE  
 SUPREME BUSINESS COLLEGE**

**Term 2, 2026 (7 April – 5 June)**

**Leadership and Management**

**Certificate IV - BSB40120 - Group B (Night Class)**

<b>Day</b>	<b>Time</b>	<b>Subject</b>	<b>Room</b>
Tuesday	6:00 pm – 10:00 pm	Business Presentations	Goulburn 205
Wednesday	6:00 pm – 10:00 pm	Business Relationships	
Thursday	6:00 pm – 10:00 pm	WHS Implementation	Goulburn 209
Friday	6:00 pm – 10:00 pm	Work Practices	
Online	<b>Consultation Time: Friday 9:00 am – 1pm</b>	WHS Implementation	Goulburn 111

**Goulburn - Level 2, 4-10 Goulburn Street, Sydney**

Classes start on **Wednesday, 8 April 2026**.

**All students must complete enrolment by 17 April 2026.**

All students must endeavour to attend 20 contact hours a week. "Contact hours" is defined as the total number of hours scheduled for teaching purposes, course-related information sessions and examinations.

Those who wish to apply for Recognition of Prior Learning (RPL)/ Credit Transfer (CT) must do so by the end of Week 1.

**Important**

Students are responsible for ensuring that they attend and successfully complete every one of the subjects \* that make up the course that they are enrolled in by the end date of their course. If you are in your last term of study and cannot find a required subject for completion in the list above, please look for that subject on other related course timetables. If you cannot locate that subject, please make an appointment to meet your course coordinator.

\* Excludes subjects for which they have been granted exemption (Recognition of Prior Learning).

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**Leadership and Management**

**Diploma - BSB50420 - Group D (Night Class)**

<b>Day</b>	<b>Time</b>	<b>Subject</b>	<b>Room</b>
Tuesday	6:00 pm – 10:00 pm	Customer Service (Part 1)	Goulburn 205
Wednesday	6:00 pm – 10:00 pm	Customer Service (Part 2)	
Thursday	6:00 pm – 10:00 pm	Sustainability	Goulburn 209
Friday	6:00 pm – 10:00 pm	Business Risk	
Online	<b>Consultation Time: Friday 9:00 am – 1pm</b>	Sustainability	Goulburn 111

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**Term 2, 2026 (7 April – 5 June)**

**Leadership and Management**

**Advanced Diploma - BSB60420 - Group D (Hybrid Class)**

<b>Day</b>	<b>Time</b>	<b>Subject</b>	<b>Room</b>
Tuesday	1:30 pm – 5:30 pm	Creative Problem-Solving (Part 1)	Goulburn 212
	6:00 pm – 10:00 pm	Workplace Communication (Part 1)	Goulburn 209
Wednesday	1:30 pm – 5:30 pm	Creative Problem-Solving (Part 2)	Goulburn 212
	6:00 pm – 10:00 pm	Workplace Communication (Part 2)	Goulburn 209
Online	<b>Consultation Time: Friday 9:00 am – 1:00 pm</b>	Workplace Communication	Goulburn 111

**Goulburn - Level 2, 4-10 Goulburn Street, Sydney**

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